

JOB ANNOUNCEMENT

Posting Date 2/14/2012	Application Deadline Open Until Filled	Position Title Houseparent
Pay Grade \$8.00	Location Randolph County	Program DD Residential Services
<p>Minimum Qualifications: High School Diploma or GED required. Any combination of training and experience which would have allowed the applicant to acquire the necessary knowledge, skills, and abilities to work with individuals with mental disabilities and/or addictive diseases. Must have insured vehicle available for work. Must have a valid driver's license and a clean Motor Vehicle Report. Must be able to work flexible hours as needed. *Daily services are provided in Georgetown, will be required to attend meetings and perform weekly administrative duties in Cuthbert.*</p>		
<p>Preferred Qualifications: Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the following: Certified Nursing Assistant in the State of Georgia and/or one or more years experience working with individuals with mental disorders and addictive diseases.</p>		
<p>Submit Completed <u>State of Georgia Application</u> resume to:</p> <p style="text-align: center;">Donna Dailey New Horizons Community Service Board 1215 2nd Ave Columbus, Georgia 31904 Fax: 706-317-5004 email: ddailey@newhorizonscsb.org</p>		
<p>Current State of Georgia application should be filled out carefully and completely. Describe background in full and make certain application is signed. Incomplete applications or applications with insufficient information can result in an applicant not being considered for the vacancy. Please KEEP a copy of your application. All applications must be received (not postmarked) by the specified deadline. Fingerprinting and/or Drug Screening may be required, if appointed. Any male applicants between 18 and 26 years of age must present proof of having registered with the Selective Service as required by federal and state law, or being exempt from such registration.</p>		
<p>Position open to:</p> <p>(X) All Qualified Applicants () Employees of New Horizons Community Services Board</p> <p style="text-align: center;">AN EQUAL OPPORTUNITY EMPLOYER</p>		
<p>New Horizons Community Service Board does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its program or activities. An applicant who has a disability which requires special accommodations should contact this office.</p>		
<p>*ENTRY SALARY may be adjusted depending upon the selected candidate's qualifications and agency budget considerations.</p>		